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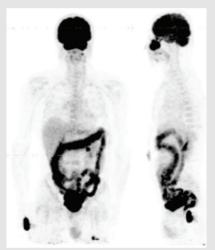












#### **Highlights**

#### Space and Urology

Caner Baran, Mustafa Erkoç, Alper Ötünçtemur

#### Clinicopathological Features in Gastric Carcinoma

Uğur Topal, Fatih Dal, Erdoğan Mütevelli Sözüer, Muhammet Akyüz, Şadi Yenel İsaoğulları, Mustafa Gök, Kemal Deniz

#### Giant Cell Tumor of Tendon Sheath

Mustafa Kara, Murat Hız, Bedri Karaismailoğlu

### Relationship Between Overactive Bladder and Anxiety

Onur Karslı, Fatih Gökalp, Ahmed Ömer Halat, Ömür Memik, Bekir Voyvoda, Murat Üstüner

## Psychological Status and Aphthous Stomatitis

Ümran Öner, Fatih Öner, Osman Kurt, Şevki Özdemir

#### Maternal Anxiety Levels During COVID-19 Pandemic

Başak Cıngıllıoğlu, Erhan Aktürk, Ferhat Yasin Özkaya, Simten Genç, Burak Arslan, H. Turhan Özkan, Aydın Kılınç, Bora Taşpınar, Elif Dilasa Köse, Orhan Şahin, Veli Mihmanlı

#### Diagnostic Contribution of Lower-extremity PSMA PET/CT

Osman Güven, Filiz Özülker, Seray Saraçoğlu, Sevda Sağlampınar Karyağar, Tamer Özülker

#### Meperidine and Duration of Labor

Orhan Şahin, Simten Genç, Nur Çetinkaya, Veli Mihmanlı, Gökhan Yıldırım, Ali İsmet Tekirdağ

#### **REMS and MEWS Scores in COVID**

Behlül Baş, Mücahit Şentürk, Tuğçe Nur Burnaz, Kubilay Timur, Asım Kalkan

#### Cancer Radiotherapy with Connective Tissue Disease

Özge Kandemir Gürsel, Binnur Dönmez Yılmaz

#### COVID-19: CT Findings at Different Stages

Duygu Karahacıoğlu, Suzan Deniz Önol, Recep Yılmaz Bayraktarlı, Funda Şimşek

#### Effects of Joint Hypermobility in Children

Ayşe Saygılı, Mehmet Selçuk Saygılı, Bekir Yiğit Develi, Emine Türkkan, Ozan Özkaya

#### Metastatic Lymph Node Ratio in Colorectal Carcinoma

Gülçin Harman Kamalı, Sedat Kamalı





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- Acknowledgment of the individuals who contributed to the preparation of the manuscript but who do not fulfill the authorship criteria.

**Abstract:** An abstract should be submitted with all submissions except for Letters to the Editor. The abstract of Original Articles should be structured with subheadings (Objective, Methods, Results, and Conclusion). Please check Table 1 below for word count specifications.

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Figure Legend: Reference citations should appear in the legends, not in the abstract. Since there is no manuscript text, the legends for illustrations should be prepared in considerable detail but should be no more than 500 words total. The case should be presented and discussed in the Figure legend section.

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Abbreviations used in the tables should be defined below the tables by footnotes (even if they are defined within the main text).

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Review Article	5000	250	80	6	10 or total of 20 images		
Case Report	1000	200	15	No tables	10 or total of 20 images		
Letter to the Editor	500	No abstract	5	No tables	No media		

Tables should be created using the "insert table" command of the word processing software and they should be arranged clearly to provide easy reading. Data presented in the tables should not be a repetition of the data presented within the main text but should be supporting the main text.

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Limitations, drawbacks, and the shortcomings of original articles should be mentioned in the Discussion section before the conclusion paragraph.

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**Journal Article:** Stephane A. Management of Congenital Cholesteatoma with Otoendoscopic Surgery: Case Report. Turkiye Klinikleri J Med Sci 2010;30:803-7.

**Book Section:** Suh KN, Keystone JS. Malaria and babesiosis. Gorbach SL, Barlett JG, Blacklow NR, editors. Infectious Diseases. Philadelphia: Lippincott Williams; 2004.p.2290-308.

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**Editor(s) as Author:** Huizing EH, de Groot JAM, editors. Functional reconstructive nasal surgery. Stuttgart-New York: Thieme;2003.

**Conference Proceedings:** Bengisson S. Sothemin BG. Enforcement of data protection, privacy and security in medical informatics. In: Lun KC, Degoulet P, Piemme TE, Rienhoff O, editors. MEDINFO 92. Proceedings of the 7th World Congress on Medical Informatics; 1992 Sept 6-10; Geneva, Switzerland. Amsterdam: North-Holland;1992. pp.1561-5.

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Study (ETDRS), Early Treatment Diabetic Retinopathy Study Kidney Int: 2004. Report No: 26.

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Manuscripts Accepted for Publication, Not Published Yet: Slots J. The microflora of black stain on human primary teeth. Scand J Dçent Res. 1974. Epub Ahead of Print Articles: Cai L, Yeh BM, Westphalen AC, Roberts JP, Wang ZJ. Adult living donor liver imaging. Diagn Interv Radiol 2016 Feb 24. doi: 10.5152/dir.2016.15323. [Epub ahead of print].

**Manuscripts Published in Electronic Format:** Morse SS. Factors in the emergence of infectious diseases. Emerg Infect Dis (serial online) 1995 Jan-Mar (cited 1996 June 5):1(1): (24 screens). Available from: URL: http://www.cdc.gov/ncidodlElD/cid.htm.

#### **REVISIONS**

When submitting a revised version of a paper, the author must submit a detailed "Response to the reviewers" that states point by point how each issue raised by the reviewers has been covered and where it can be found (each reviewer's comment, followed by the author's reply and line numbers where the changes have been made) as well as an annotated copy of the main document. Revised manuscripts must be submitted within 30 days from the date of the decision letter. If the revised version of the manuscript is not submitted within the allocated time, the revision option may be canceled. If the submitting author(s) believe that additional time is required, they should request this extension before the initial 30-day period is over.

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#### **CONTENTS**

1 The Place of Urology in Aerospace Medicine; A New Horizon Caner Baran, Mustafa Erkoç, Alper Ötünçtemur; İstanbul, Turkey

#### **ORIGINAL ARTICLES**

Clinicopathological Features and Surgical Outcomes in Patients Undergoing Radical Resection for Gastric Cancer with Undifferentiated Carcinoma, Neuroendocrine Tumor, and Gastrointestinal Stromal Tumor Histology

Uğur Topal, Fatih Dal, Erdoğan Mütevelli Sözüer, Muhammet Akyüz, Şadi Yenel İsaoğulları, Mustafa Gök, Kemal Deniz; Kayseri, Turkey

- 14 The Giant Cell Tumor of Tendon Sheath: Risk Factors for Recurrence Mustafa Kara, Murat Hız, Bedri Karaismailoğlu; Şanlıurfa, İstanbul, Turkey
- 19 Relationship Between Overactive Bladder and Anxiety in Young Men Population in Turkey
  Onur Karslı, Fatih Gökalp, Ahmed Ömer Halat, Ömür Memik, Bekir Voyvoda, Murat Üstüner; Kocaeli, Osmaniye, Turkey
- **Evaluation of Quality of Life, Anxiety and Depression in Patients with Recurrent Aphthous Stomatitis** Ümran Öner, Fatih Öner, Osman Kurt, Şevki Özdemir; Erzurum, Elazığ, Erzincan, Turkey
- Determination of Maternal Anxiety Levels During COVID-19 Pandemic Quarantine Period. A Crosssectional Study

  Başak Cıngıllıoğlu, Erhan Aktürk, Ferhat Yasin Özkaya, Simten Genç, Burak Arslan, H. Turhan Özkan, Aydın Kılınç, Bora Taşpınar, Elif Dilasa Köse, Orhan Şahin, Veli Mihmanlı; İstanbul, Turkey
- 36 Contribution of Lower Extremity 68Ga PSMA PET/CT Imaging to Diagnosis and Treatment in Prostate Cancer

Osman Güven, Filiz Özülker, Seray Saraçoğlu, Sevda Sağlampınar Karyağar, Tamer Özülker; İstanbul, Turkey

42 Duration of Labor with Meperidine Versus Placebo in Singleton Term Pregnancies: A Randomized Placebo Controlled Study

Orhan Şahin, Simten Genç, Nur Çetinkaya, Veli Mihmanlı, Gökhan Yıldırım, Ali İsmet Tekirdağ; İstanbul, Turkey

- Assessment of the Relationship of REMS and MEWS Scores with Prognosis in Patients Diagnosed with COVID-19 Admitted to the Emergency Department

  Behlül Baş, Mücahit Şentürk, Tuğçe Nur Burnaz, Kubilay Timur, Asım Kalkan; İstanbul, Turkey
- **Radiotherapy for Patients with Cancer and Connective Tissue Disease**Özge Kandemir Gürsel, Binnur Dönmez Yılmaz; İstanbul, Turkey
- 61 COVID-19 Pneumonia: Variation of Chest Computed Tomographic Findings at Different Phases of Disease

Duygu Karahacıoğlu, Suzan Deniz Önol, Recep Yılmaz Bayraktarlı, Funda Şimşek; İstanbul, Turkey

- The Effects of Joint Hypermobility on Quality of Life in Healthy School Children

  Ayşe Saygılı, Mehmet Selçuk Saygılı, Bekir Yiğit Develi, Emine Türkkan, Ozan Özkaya; İstanbul, Adana, Turkey
- 73 The Metastatic Lymph Node Ratio is a Crucial Criterion in Colorectal Cancer Therapy Management and Prognosis

Gülçin Harman Kamalı, Sedat Kamalı; İstanbul, Turkey

#### **CASE REPORT**

80 <sup>18</sup>F-FDG PET/CT Imaging of an Extramedullary Solitary Plasmacytoma of the Maxillary Sinus; A Case Report

Özgül Ekmekçioğlu, Mehtap Çalış; Istanbul, Turkey